1. CALL TO ORDER A regular meeting of the Clearwater River Watershed District was called to order at 6:04 PM, Wednesday, November 20, 2019 by Chairman Schiefelbein at 93 Oak Avenue S, Annandale MN 55302.

Attendees: Robert Schieflbein, Dale Homuth, Paul DeGree, Chris Uecker, Merle Anderson, Rebecca Carlson. Other attendees: Joe Stewig, DNR Fisheries; Eric Blaising, Wenck; Representatives from Clear Lake Property Owners Association (CLPO). A full list of meeting attendees is available at the District Office. Excused Absent: Treasurer Kathy Jonsrud.

2. ADOPT AGENDA Administrator Carlson requested that Item 7c be moved and discussed during Item 4a, as well moving Presentations and item 7e to Item 4c. Motion by Homuth, second by Degree to modify and approve the agenda as requested. Motion 19-11-1 carried unanimously.

3. PUBLIC HEARING
   a. Certify Special Assessments
   Chairman Schiefelbein opened the Public Hearing to certify special assessments. The Board received zero oral comments and Chairman Schiefelbein closed the public input portion of the hearing. Motion by Homuth, second by Degree to certify special assessments. Motion 19-11-2 carried unanimously.

4. PRESENTATIONS
   a. School Section Lake Elevations and Thiel Creek Protection, and (Agenda Item 7c) Rough Fish Management.

   Joe Stewig answered Board questions regarding fisheries surveys and the group discussed the weather delays in removing the Highway 55 Fish Trap. Board directed staff to contact contractor again and attempt to get an updated schedule for removal.

   DNR and Board of Managers discussed high water levels on School Section Lake and lake discharges to Thiel Creek. Board directed staff to work with DNR on data collection to assess options to open the outlet.

   b. Clear Lake Water Quality Discussion
   Bruce Hall, CLPO representative, gave the Board of Managers an update on Clear Lake water quality progress and requested direction on next steps. Motion by Homuth, second by Uecker to direct staff to work with CLPO on the north tributary water quality project by scheduling a meeting with project partners. Motion 19-11-3 carried unanimously.

   c. CWH/ HR Update
   Engineer Eric Blaising gave an update on construction for the Nitrogen Mitigation project. Estimated substantial completion depends on installation of electrical, which has been delayed.
The first pay request was submitted by Septic Check and Approved by Engineer Blaising for $951,071.96 ($1,001,128.38 less a 5% retention). Motion by Uecker, second by Degree to approve pay request. *Motion 19-11-4 carried unanimously.*

5. **CONSENT AGENDA**
   a. November regular meeting minutes
   b. Monthly Report from Administrator / Engineer
      Motion made by Uecker, second by Homuth to accept the consent agenda. *Motion 19-11-5 carried unanimously.*

6. **FINANCIAL REPORT**
   a. **MONTHLY FINANCIAL REPORT** Administrator Carlson summarized the monthly financial report for the Board. Motion by Homuth, second by Uecker to approve paper and electronic checks totaling $65,288.32 (not including the fund transfer and CWH/HR checks) subject to audit. *Motion 19-11-6 carried unanimously.*

7. **OLD BUSINESS**
   a. **Liability Insurance Update**
      Carlson provided update on Liability Insurance.
   b. **Cormorant nutrient Loading**
      Carlson provided update on loading for Board discussion.
   c. **Rough Fish Management**
      (Moved to agenda item 4a)
   d. **Meeker County Erosion Control**
   e. **CWH/HR**
      (Moved to agenda item 4a)
   f. **Web site update**
      Carlson provided a verbal update on quotes received to import existing web content into a format which can be updated/maintained by staff. Manager Homuth moved that a maximum of $4,000 be authorized for the work using either contractor as costs were comparable. *Motion 19-11-7 was seconded by Degree. The motion passed with all in favor.*

8. **NEW BUSINESS**

9. **OTHER BUSINESS**
   a. Holiday party will be held at the District office at 4pm December 18, 2019.

10. **MANAGER REPORTS**
11. **ADJOURNMENT** Motion by Homuth, second by Uecker to adjourn at 8:24 PM. *Motion 19-11-8* carried unanimously.

The next meeting of the CRWD board will be held December 18, 2019 at 6:00 PM at the CRWD offices in Annandale, with light holiday dinner to begin at 4:00 pm.

[Signatures]

Chair Robert Schiefelbein
Secretary Paul DeGree
$951,071.96 ($1,001,128.38 less a 5% retainage). Motion by Uecker, second by Degree to approve pay request. **Motion 19-11-4 carried unanimously.**

5. **CONSENT AGENDA**
   a. November regular meeting minutes
   b. Monthly Report from Administrator / Engineer
      Motion made by Uecker, second by Homuth to accept the consent agenda. **Motion 19-11-5 carried unanimously.**

6. **FINANCIAL REPORT**
   a. **MONTHLY FINANCIAL REPORT** Administrator Carlson summarized the monthly financial report for the Board. Motion by Homuth, second by Uecker to approve paper and electronic checks totaling $65,288.32 (not including the fund transfer and CWH/ HR checks) subject to audit. **Motion 19-11-6 carried unanimously.**

7. **OLD BUSINESS**
   a. **Liability Insurance Update**
      Carlson provided an update on the watershed’s liability insurance.
   b. **Cormorant nutrient Loading**
      Carlson provided update on loading for Board discussion.
   c. **Rough Fish Management**
      (Moved to agenda item 4a)
   d. **Meeker County Erosion Control**
   e. **CWH /HR**
      (Moved to agenda item 4a)
   f. **Web site update**
      Carlson provided a verbal update on quotes received to import existing web content into a format which can be updated/ maintained by staff. Manager Homuth moved that a maximum of $4,000 be authorized for the work using either contractor as costs were comparable. The motion was seconded by Degree. **Motion 19-11-7 carried unanimously.**

8. **NEW BUSINESS**

9. **OTHER BUSINESS**
   a. Holiday party will be held at the District office at 4pm December 18, 2019.

10. **MANAGER REPORTS**

11. **ADJOURNMENT** Motion by Homuth, second by Uecker to adjourn at 8:24 PM. **Motion 19-11-8 carried unanimously.**

    The next meeting of the CRWD board will be held December 18, 2019 at 6:00 PM at the CRWD offices in Annandale, with a light holiday dinner to begin at 4:00 pm