



**Final Agenda- Regular Board of Managers Meeting
November 15, 2023 – 6:00 PM**

1. CALL TO ORDER
2. ADOPT AGENDA
3. PRESENTATIONS
4. CONSENT AGENDA
 - a. October 18, 2023 Meeting Minutes
 - b. Correspondence & Staff Notes
5. MONTHLY FINANCIAL REPORT
 - a. Monthly Report – October 2023
6. OLD BUSINESS
 - a. Wandering Ponds/Bernie Miller Contract
 - b. Starry Stonewort Update- Grants & Financing
 - c. Clear Lake Update
7. NEW BUSINESS
 - a. Lake Report Cards – Draft
 - b. Office Rent Increase
 - c. Kimball Funding Request- Education
8. OTHER BUSINESS
 - a. Ron Graham Retirement from CAC
 - b. Next CAC Meeting
 - c. Set Planning Meeting
 - d. Delinquent Tax Submittal
9. MANAGERS REPORTS
10. ADJOURNMENT

Upcoming:

November 28- December 1, 2023 MAWD Fall Conference November, Alexandria, MN
December 20, 2023 Regular Board Meeting

**OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
NOVEMBER 15, 2023 – 6:00 PM**

- 1. CALL TO ORDER** A regular meeting of the Clearwater River Watershed District was called to order at 6:09 PM, Wednesday, November 15, 2023 by Bob Schiefelbein.
Attendees:

Board Members- Bob Schiefelbein, Chris Uecker, Dale Homuth, Dawn Cole (in person), Brian Tommerdahl (via zoom).

Staff- Rebecca Carlson (Resilience Resources),

2. ADOPT AGENDA

Motion by Homuth, second by Uecker to adopt the agenda as amended. **Motion 23-11-1: carried unanimously by roll call.**

3. PRESENTATIONS- None

4. CONSENT AGENDA

a. October 2023 Regular meeting minutes

b. Correspondence & Staff Notes

- i. 10-27-2023 CWC Policy Committee Meeting Notes
- ii. Septic Check September Report

Motion by Uecker second by Homuth to approve the Consent Agenda as amended. **Motion 23-11-2: carried unanimously by roll call.**

5. MONTHLY FINANCIAL REPORT

a. Monthly Report- October 2023

Motion by Homuth second by Uecker to approve the financial report and payment of check in the amount of \$35,799.65, subject to audit. **Motion 23-11-3: carried unanimously by roll call.**

6. OLD BUSINESS

a. Wandering Ponds/Bernie Miller Contract

Motion by Uecker second by Homuth to approve the Wandering Ponds septic monitoring contract with Bernie Miller for \$2,950.00 for 2024. **Motion 23-11-4: carried unanimously by roll call.**

- b. Starry Stonewort Grants & Funding** Carlson updated the Board on progress of Starry Stonewort progress and funding.
- c. Clear Lake Update** Carlson updated the Board on progress of the Clear Lake Project.

7. NEW BUSINESS

- a. Lake Report Cards** Unofficial Lake Report Cards are available for review. Staff has yet to finalize. These will be finalized and reported for the Water Quality Presentation.
- b. Office Rent Lease**
Staff informed the Board that our current office lease is up February 28, 2024, with the 60-day notice due at the end of December 2023 if we intend to move. No rate increase was proposed by the landlord.

Motion by Homuth second by Cole to re-new the lease at the same monthly cost **Motion 23-11-5: carried unanimously by roll call.**

- c. Education Funding Request**
Motion by Homuth second by Uecker to approve the funding request for Sauk River Watershed District Waterfest in the amount of \$1000 to fund education and transportation to waterfest for schools participating from within the CRWD (Kimball and Annandale). **Motion 23-11-6: carried unanimously by roll call.**

8. OTHER BUSINESS

- a. Ron Graham Retirement**
Staff received an email from Mr. Graham noting his intention of retiring from the Citizen Advisory Committee. Staff and Board took a moment to acknowledge his years of service and review a letter reflecting our gratitude, which will be sent to Mr. Graham. The Board took a Motion by Homuth second by Uecker to accept Mr. Grahams retirement, and to forward to him, a letter of appreciation. **Motion 23-11-7: carried unanimously by roll call.**
- b. Next CAC Meeting**
December 7th at 7pm via zoom.
- c. Set 2024 Planning Meeting**
February 2024. WQ Presentation.
- d. Delinquent Taxes**
Motion by Uecker second by Cole to forward delinquent taxes as presented to the Board in October 2023, to be updated this month, to Counties by November 30th, 2023. **Motion 23-11-8: carried unanimously by roll call.**

9. MANAGERS REPORTS

None.

10. ADJOURNMENT

Motion by Homuth to adjourn. ***Chair Schiefelbein adjourned the meeting at 6:50pm.***



Chair Robert Schiefelbein



Secretary Dawn Cole