

**OFFICIAL MINUTES**  
**CLEARWATER RIVER WATERSHED DISTRICT**  
**BOARD OF MANAGERS MEETING**  
**August 19, 2020 – 6:00 PM**  
**VIA TELECONFERENCE**

1. **CALL TO ORDER** A regular meeting of the Clearwater River Watershed District was called to order at 6:06 PM, Wednesday, August 19, 2020 by Chairman Schiefelbein via teleconference with two managers in person at 93 Oak Avenue S, Suite 5, Annandale MN 55302.

In person attendees: Robert Schiefelbein, Chris Uecker, Rebecca Carlson. In person attendees did not report fever and maintained social distance.

Attending via teleconference: Managers Dawn Cole, Dale Homuth, Paul DeGree.

Also in attendance via teleconference included: Chad Elston (109<sup>th</sup> Street), Ryan Mullen (Hidden River), Bruce Hall (Clear Lake).

2. **ADOPT AGENDA** Motion by Homuth, second by Uecker to adopt the agenda as amended. **Motion 20-8-1** carried unanimously by roll call of each Board Member.
3. **PRESENTATIONS**
  - a. Oath of Office Manager Dawn Cole.
  - b. Election of Officers: Motion by Uecker, second by Homuth to reappoint all managers to existing slate of officers with the exception of Manager Homuth taking the place of Former Manager Jonsrud as Treasurer. **Motion 20-8-2** carried unanimously by roll call of each Board Member.
  - c. Chad Elston: 109<sup>th</sup> Street on south side of Lake Marie requested board assistance for erosion from the road and driveways into Lake Marie. Board directed staff to coordinate with the county and SWCD staff and the township to determine if joint funding might facilitate a project. Engineer Carlson had coordinated with the Township and their engineer on a solution, however that solution was too costly to implement with just assessment of residents.
  - d. Ryan Mullen of 286 Alder Road addressed the Board regarding odor near the Hidden River / Nitrogen Mitigation Systems. The Board directed staff to work with the operator and the residents to determine a cause and report back. A recommendation for updating the charcoal filters was discussed.
4. **CONSENT AGENDA**
  - a. July regular meeting minutes
  - b. Correspondence
    - o CWH/ HR /NMAP Odor Complaint, system commissioning (moved to presentations.
    - o Clean water fund applications for Clear Lake and Theil Creek
    - o Letter to residents regarding sanitary sewer emergency numbers and codesMotion made by Uecker second by Degree to accept the Consent Agenda. **Motion 20-8-3** carried unanimously by roll call of each Board Member.

**5. FINANCIAL REPORT**

**a. MONTHLY FINANCIAL REPORT** Carlson summarized the monthly financial report for the Board. This billing cycle, funds in the amount of \$61,111.91.

Motion by Homuth second by Uecker to approve June paper and electronic checks subject to audit. **Motion 20-8-4** carried unanimously by roll call of each Board Member.

**6. OLD BUSINESS**

Sanitary Sewers- Motion by Homuth second by Uecker to authorize changing the O&M rolls for Wandering Ponds, combining 13091 and 13075 Cattail Court into the single lot addressed 13091 Cattail Court and to remove the charge to 13075 Cattail Court assessed 7/1/2020. **Motion 20-8-5** carried unanimously by roll call of each Board Member.

**7. NEW BUSINESS**

The Board of Managers discussed the 2021 Budget. The public hearing is set for 9/10/2020 at 6pm via teleconference. Motion by Degree second by Homuth to set the meeting for the budget reflected in the memo provided. **Motion 20-8-6** carried unanimously by roll call of each Board Member.

Notice and proposed Resolution will be published in the Annandale as well as on the CRWD Website.

**8. OTHER BUSINESS**

None.

**9. MANAGER REPORTS**

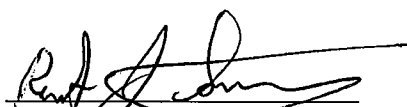
Manager Degree reports having visited the Hidden River site several times with no odor detected.

Manager Homuth noted Thiel Creek as appropriate spelling (not Theil as we've been using).

All managers welcomed new Manager Cole.

**10. ADJOURNMENT**

Motion by Uecker, second by Degree to adjourn at 7:09 pm. **Chair Schiefelbein adjourned the meeting.** The next meeting of the CRWD board will be held September 10, 2020 at 6:00 PM via teleconference.

  
Chair Robert Schiefelbein

  
Secretary Pro Tem Chris Uecker