

**OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
August 18, 2021 – 6:00 PM
VIA TELECONFERENCE**

1. **CALL TO ORDER** A regular meeting of the Clearwater River Watershed District was called to order at 6:04 PM, Wednesday, August 18, 2021 by Chairman Schiefelbein via teleconference with four managers in person at 93 Oak Avenue S, Suite 5, Annandale MN 55302.

In person attendees: Robert Schiefelbein, Chris Uecker, Dale Homuth, Dawn Cole, Rebecca Carlson. In person attendees did not report fever and maintained social distance.
Attending via teleconference: Paul DeGree.
Also in attendance was Kathy Johnsrud.

2. **ADOPT AGENDA** Motion by Homuth, second by Uecker to adopt the agenda as edited.
Motion 21-8-1 carried unanimously.

3. **PRESENTATIONS**

- a. Cedar Lake- Carlson reviewed for the Board and guest the maintenance progress for the Cedar Lake projects and relayed the Cedar Lake Conservation Club request for a 15-year data review and forward-looking planning document for the Cedar Lake Project. Manager Uecker recommended investigating adding sheet pile to the control structure at Highway 55. Motion by Cole second by Uecker to direct staff to prepare technical memo referenced above. ***Motion 21-8-2 carried unanimously.***
- b. Clearwater Harbor/ Hidden River Update. Carlson provided an update on the system. Motion by Uecker second by Homuth to release ½ the retainage for the NMAP project to septic check. ***Motion 21-8-3 carried with all in favor.***

4. **CONSENT AGENDA**

- a. **July 2021 regular meeting minutes**
- b. **Correspondence**
- c. **Staff Report**

Motion by Homuth second by Degree to accept the Consent Agenda. ***Motion 21-8-4 carried unanimously.***

5. **FINANCIAL REPORT**

- a. **MONTHLY FINANCIAL REPORT – July 2021** Carlson summarized the monthly financial report for the Board. Motion by Homuth second by Uecker to approve July paper and electronic checks, with the exception of the bill related to the audit until the accounting firm provides explanation for additional charges and these charges are reviewed and accepted by the Administrator. Report is subject to audit. ***Motion 21-8-5 carried unanimously.***

6. OLD BUSINESS

- a. 2021 319 Grant Applications. Carlson provided an update on the grant applications submitted. Clear Lake Grant was submitted as discussed. Thiel Creek Grant was not submitted due to opposition from Stearns SWCD. CRWD and SWCD staff have agreed to a plan of work to move the project forward and re-apply for a grant in the next 1-2 years.
- b. Maintenance Clear Lake South. Carlson provided an update on maintenance at Clear Lake South. The filter material was in good shape, though the geotextile on top required replacement.
- c. Other Maintenance. Carlson updated managers on other maintenance needed for the District coming soon, documented in photos. Motion by Homuth second by Cole to authorize reconstruction of the outlet platform at Pleasant Lake Outlet.
Motion 21-8-6 carried unanimously.

7. NEW BUSINESS

- a. 2022 Budget. Carlson summarized the draft budget and needs for funding for 2022. Motion to accept budget recommendations as presented by staff by Uecker, second by Homuth. **Motion 21-8-7** carried with all in favor. Motion by Uecker, second by Homuth to set public hearing for Wednesday September 8, 2021 at 6pm via teleconference and to move regularly scheduled Board Meeting from September 15, 2021 to September 8, 2021 to immediately follow Budget Hearing. **Motion 21-8-8** carried with all in favor.

8. OTHER BUSINESS

- a. Carlson updated the Board on Manager Tours/ Manager training available.
- b. Conflict of interest was reviewed at the request of a Manager.
- c. File Retention was discussed, specifically the plan proposed by staff to reduce paper files, transfer files to electronic formats and clean out the office. Board provided direction in favor of these activities.
- d. Merle Anderson Contract- staff notified Board of Managers of Advisor Anderson's intention to retire in November 2021.

9. MANAGER REPORTS

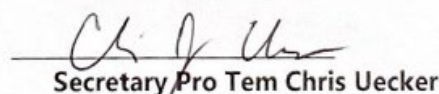
Manager Degree reported attending the Summer MAWD call and provided an update for the managers.

10. ADJOURNMENT

Motion by Homuth to adjourn. **Chair Schiefelbein adjourned the meeting at 7:47pm.** The next meeting of the CRWD board will be held September 8, 2021 at 6:00 PM via teleconference.



Chair Robert Schiefelbein



Secretary Pro Tem Chris Uecker