OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
APRIL 15, 2020 – 6:00 PM
VIA TELECONFERENCE

1. CALL TO ORDER A regular meeting of the Clearwater River Watershed District was called to order at 6:04 PM, Wednesday, April 15, 2020 by Chairman Schiefelbein via teleconference with two managers in person at 93 Oak Avenue S, Suite 5, Annandale MN 55302.

In person attendees: Robert Schiefelbein, Chris Uecker, Rebecca Carlson
Attending via teleconference: Kathy Jonsrud, Dale Homuth, Paul DeGree.
Also in attendance via teleconference included: Betsy Pearson, Chris Foley of Westwood Consultants, and Dennis Libbesmeier.

2. ADOPT AGENDA Motion by Jonsrud, second by Uecker to adopt the agenda as amended. Motion 20-4-1 carried unanimously by roll call of each Board Member.

3. PRESENTATIONS
Ms. Betsy Pearson and her consultant Mr. Foley presented information on the pending combination of 3 lots at 14872 Pearson Drive.

Motion by Jonsrud, second by Uecker to authorize changing the Operation and Maintenance Rolls for Hidden River to reflect the lot combination for 2-4th quarter upon documentation from Stearns County. Further direction to staff was provided to work with Attorney Holtman to develop a procedure to assess for re-splitting lots. Motion 20-4-2 carried unanimously by roll call of each Board Member.

Mr. Libbesmeier provided information on his request for cost share on installation of a manure pit.

The Board provided direction to staff to develop an estimated load reduction based on information provided by Mr. Libbesmeier on proposed system operation and bring a quantification of costs of the load reduction if a $5,000 cost share was provided.

4. CONSENT AGENDA
a. March regular meeting minutes
b. Staff Report
c. Correspondence

Motion made by Uecker, second by Degree to accept the Consent Agenda. Motion 20-4-3 carried unanimously by roll call of each Board Member.
5. **FINANCIAL REPORT**
   a. **MONTHLY FINANCIAL REPORT** Carlson summarized the monthly financial report for the Board. This billing cycle, funds in the amount of $37,203.66 were included in the checks.

   Carlson also noted that the $25,000 approved for transfer from General Fund to Data Acquisition in 2019 was never authorized by motion.

   Motion by Jonsrud, second by Homuth to approve April paper and electronic checks subject to audit and authorize the transfer of $25,000 from General Fund to Data Acquisition to reflect the 2019 budget. **Motion 20-4-4 carried unanimously by roll call of each Board Member.**

6. **OLD BUSINESS**
   a. **Secretary Designation**
      Motion by Uecker, second by Jonsrud to designate Manager Uecker Secretary Pro-temp until such time the Board can resume regularly meeting in person. **Motion 20-4-5 carried unanimously by roll call of each Board Member.**

   b. **Fisheries**
      Motion by Jonsrud, second by Uecker to authorize contract for rough fish removal on Clear Lake and Lake Betsy up to $3,000 ($0.30/lb). **Motion 20-4-6 carried unanimously by roll call of each Board Member.**

   c. **Lake Louisa Hills fund (640)**
      Engineer Carson provide an update to the Board.

      Motion by Homuth, second by Uecker to verify with Auditor and Attorney and shift funds as recommended to close out Fund 640. **Motion 20-4-7 carried unanimously by roll call of each Board Member.**

   d. **By Law Change Per Diem**
      Motion by Degree, second by Uecker to adopt the changes to the bylaws on per diem as published in packet as of January 1, 2020. **Motion 20-4-8 carried unanimously by roll call of each Board Member.**

7. **NEW BUSINESS**
   a. **Stearns County Tax Correspondence**
      Manager Jonsrud will compose a letter to Stearns County to communicate the Board’s support and preference of alternatives provided.

8. **OTHER BUSINESS**
   a. **Essential Service Resolution**
Engineer Carlson provided an update on Essential Service Designation.

A motion was made by Degree and seconded by Homuth to work with Chuck Holtman on the Essential Services Designation and the administer may sign as long as it includes exemptions for workers who don’t feel they can perform work safely. **Motion 20-4-9 carried unanimously by roll call of each Board Member.**

9. **MANAGER REPORTS**
Degree- Manager Degree has some furlough time and is available and eager to assist. Jonsrud- Manager Jonsrud gave an update on delineations for Cedar Lake and the planned decontamination station.

10. **ADJOURNMENT**
Motion by Uecker, second by Homuth to adjourn at 7:42 pm. **Motion 20-4-10 carried unanimously.** The next meeting of the CRWD board will be held May 20, 2020 at 6:00 PM via teleconference.

[Signatures]
Chair Robert Schiefelbein
Secretary Pro-Tem Chris Uecker