OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
MARCH 18, 2020 – 6:00 PM
VIA TELECONFERENCE UNDER PANDEMIC CONDITIONS

1. CALL TO ORDER A regular meeting of the Clearwater River Watershed District was called to order at 6:10 PM, Wednesday, March 18, 2020 by Chairman Schiefelbein via teleconference with two managers in person at 93 Oak Avenue S, Suite 5, Annandale MN 55302.

In person attendees: Robert Schiefelbein, Chris Uecker, Rebecca Carlson

Attending via teleconference: Kathy Jonsrud, Dale Homuth, Paul DeGree, , Merle Anderson, Brian Koski

2. ADOPT AGENDA Motion by Jonsrud, second by Degree to adopt the agenda as amended. Motion 20-3-4 carried unanimously by roll call of each Board Member.

3. PRESENTATIONS
Brian Koski of septic check presented a summary of services proposed for operation of the Clearwater Harbor and Hidden River Nitrogen Mitigation Project.

Motion by Uecker, second by Jonsrud to accept the proposal with direction to staff to keep tracking O&M costs and projecting future costs. Motion 20-3-5 carried unanimously by roll call of each Board Member.

4. CONSENT AGENDA
   a. February regular meeting minutes
   b. 2020 Monitoring Plan
   c. March Planning Meeting Minutes
   d. 4M Fund Update

Motion made by Uecker, second by Homuth to accept the Consent Agenda. Motion 20-3-6 carried unanimously by roll call of each Board Member.

5. FINANCIAL REPORT
   a. MONTHLY FINANCIAL REPORT Manager Jonsrud summarized the monthly financial report for the Board. Approval of $1,180,094.50 of checks. Of these checks, $30,094.50 is for vendor payments the other $1,150,000 will be deposited in the District's 4M fund. All transactions are subject to audit.
Motion by Jonsrud, second by Uecker to approve March paper and electronic checks subject to audit. **Motion 20-3-7 carried unanimously by roll call of each Board Member.**

The full financial reports for February were not available at the time of the February regular Board meeting. They were provided for review in the packet. Motion by Uecker second by Jonsrud to approve February paper and electronic checks subject to audit. **Motion 20-3-8 carried unanimously by roll call of each Board Member.**

6. **OLD BUSINESS**
   a. Watkins Outlet project update
      Engineer Carson provide an update to the Board.

7. **NEW BUSINESS**
   a. Meeting Alternatives
      Admin. Carlson asked for feedback on electronic/paper submittals and teleconference meeting platforms. Future teleconference meetings will be held by Zoom.

      A motion was made by Jonsrud and seconded by Homuth for Manager Uecker to act as Secretary to sign documents. **Motion 20-3-9 carried unanimously by roll call of each Board Member.**

8. **OTHER BUSINESS**
   a. NMAP Pre Pay Option
      Engineer Carlson provided an update on resident concern over lake of a pre-pay option, and alternatives to provide a credit.

      A motion was made by Uecker and seconded by Homuth to work with Board Members and Staff to prepare a pre-pay alternative letter. **Motion 20-3-10 carried unanimously by roll call of each Board Member.**

9. **MANAGER REPORTS**
   None

10. **ADJOURNMENT**
    Motion by Jonsrud, second by Homuth to adjourn at 7:08 pm. **Motion 20-3-11 carried unanimously.** The next meeting of the CRWD board will be held April 15, 2020 at 6:00 PM via teleconference.

__________________________________________  ______________________________
Chair Robert Schiefelbein                       Secretary Paul DeGree
c. Resilience Resources, LLC (Rebecca Carlson)
d. Blackstone Contractors, LLC (Bruce Karvonen)
e. Hendricks
f. Barbara Karvonen LLC

The motion for the adoption of the foregoing resolution was duly seconded by Manager Uecker, and on a vote being taken thereon, the following voted in favor thereof:

All by Roll Call and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated: April 15, 2020

Paul DeGree, Secretary (Acting Secretary Chris Uecker)

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I, Paul Degree, Secretary of the Clearwater River Watershed District Board of Managers, do hereby certify that I have compared the above resolution with the original thereof as the same appears on record and on file in the District's offices and find the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 15 day of April, 2020.

Paul DeGree, Secretary (Acting Secretary Chris Uecker as authorized by Board Motion 4-3 on March 18, 2020)