OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
BOARD OF MANAGERS SPECIAL MEETING FEBRUARY 19 – 6:00 PM
CLEARWATER RIVER WATERSHED DISTRICT OFFICES – ANNANDALE, MN

1. CALL TO ORDER
   A special planning meeting of the Clearwater River Watershed District was called to order at 6:03 PM, Wednesday, February 19, 2020 by Chairman Schiefelbein at 93 Oak Avenue S, Annandale MN 55302.
   Attendees: Robert Schiefelbein, Dale Homuth, Paul DeGree, Chris Uecker, Merle Anderson, Rebecca Carlson

2. ADOPT AGENDA
   The 2020 Draft Monitoring Plan was deleted from the agenda.
   Motion by Uecker, second by Homuth to adopt the agenda as amended. Motion 20-2-1 carried unanimously.

3. PRESENTATIONS
   a. 2019 Monitoring Data
      Administrator/Engineer Carlson presented the results of the 2019 Monitoring Program. The Lake Report Cards are complete and available on the website.
   b. Web Site – pre-publication walk through

4. CONSENT AGENDA
   a. January regular meeting minutes
   b. Monthly Staff Report + Project Update
   Motion by Uecker, second by DeGree to approve the consent agenda. Motion 20-2-2 carried unanimously.

5. MONTHLY FINANCIAL REPORT
   Motion by Homuth, second by Uecker to approve financials, pending audit. Motion 20-2-3 carried unanimously.

6. OLD BUSINESS
   a. 215 Alder Road
      Septic Check has provided a cost for the installation of an outdoor lift station for $5,000 to address the flooding issues that occurred at the basement of this property. Board directed staff to draft an agreement to either have parcels fix it or CRWD will pay to install and owner is responsible for generator and upkeep of the pump.
      Motion by Homuth, second by Uecker to approve up to $5000 to install an outdoor lift station and to create a landowner agreement to pay for power and maintenance. Motion 20-2-4 carried unanimously.
   b. CWH HR, Pay request and Maintenance contract
      Pay request #4 was received and approved by the Engineer.
      Motion by DeGree, second by Homuth to approve pay request #4 in the amount of $124,945.22. Motion 20-2-5 carried unanimously.
Motion by Uecker, second by Homuth to authorize the signing of the certificate of substantial completion. **Motion 20-2-6 carried unanimously.**

Motion by Uecker, second by Homuth to pay expenses related to next month; operations and communication. **Motion 20-2-7 carried unanimously.**

c. Grants CLP Grant Ap- Fisheries

d. Comprehensive Plan Update- Discussion
   i. Lake Augusta Meeting
   ii. Wright County Planning Update

e. Interfund Transfer Data Acquisition
   Motion by DeGree, second by Homuth to approve costs of $22,500 for interfund transfer data acquisition. **Motion 20-2-8 carried unanimously.**

7. NEW BUSINESS

   a. PRI Annual Maintenance Agreement Proposal
      Motion by Homuth, second by Uecker to approve PRI contract for 2020. **Motion 20-2-9 carried unanimously.**

   b. Annual Plan

   c. Smith Partner Rate Increase
      Motion by Homuth, second by Uecker to approve the Smith Partners Contract. **Motion 20-2-10 carried unanimously.**

   d. Manager Per Diem, By-laws
      Board directed staff to update the by-laws for the $125 per diem edits.

8. OTHER BUSINESS

   a. Admin report on Regulatory Update

   b. Admin report on Legislative Update

B. MANAGERS REPORTS

Homuth and DeGree will be taking part in a COLA conference call on March 8.

C. ADJOURNMENT

Motion by DeGree, second by Homuth to adjourn at 8:06 PM. **Motion 20-2-11 carried unanimously.**

The next regular meeting of the CRWD Board will be held March 18, 2020 at 6:00 PM.