

## OFFICIAL MINUTES

### CLEARWATER RIVER WATERSHED DISTRICT BOARD OF MANAGERS MEETING February 16, 2022 – 6:00 PM VIA TELECONFERENCE

1. **CALL TO ORDER** A regular meeting of the Clearwater River Watershed District was called to order at 6:02 PM, Wednesday, February 16, 2022 by Chairman Schiefelbein via teleconference.

Attending via teleconference: Robert Schiefelbein, Chris Uecker, Dale Homuth, Dawn Cole, Rebecca Carlson, Roger Rauschendorfer- Lake Augusta, Phil Haataja- Lake Marie/ CAC.

2. **ADOPT AGENDA** Motion by Homuth, second by Uecker to adopt the agenda as edited.  
*Motion 22-02-1 carried unanimously by roll call.*

3. **PRESENTATIONS**

Louisa-Marie AIS: Mr. Haataja briefed the Board on the favorable progress of the Louisa Marie AIS project and the Lake Association's interest in carp management. The Board directed staff to include carp management further discussion on the March 2022 agenda.

Lake Augusta Shoreland Request: Mr. Rauschendorfer requested cost share for a proposed 10'x100' lake shore restoration at his Lake Augusta home.

In accordance with the current lake shore restoration program cost share, Board and staff directed Mr. Rauschendorfer to submit his invoice for construction and CRWD can consider a 20% cost share. Further advised that Mr. Rauschendorfer should advise the district if he receives cost share from Wright County. Uecker advised that Wright County SWCD may be able to offer a partial cost share.

Staff and board advised that the program cost share program and policy book will be updated, and the District will be relying on county/ SWCD funding for landowner cost share for these types of projects going forward.

Board advised staff to update that portion of the policy book next.

4. **CONSENT AGENDA**

- a. January 2022 regular meeting minutes
- b. Managers officially name Newspaper of Record: Annandale Advocate
- c. Correspondence
- d. Maintenance Report (2018-2021, Plan for 2022)
- e. Service Contracts (Engineering, Attorney, RMB Lab, PRI)
- f. Septic Annual Reports
- g. RFQ's Watkins Stormwater

h. Staff Memo

Carlson highlighted that the consent agenda includes a recommendation for a quote award for Watkins Stormwater.

Motion by Homuth second by Uecker to accept the Consent Agenda. **Motion 22-02-2** carried unanimously by roll call with staffs pending review and approval of lowest responsive and balanced quote for Watkins stormwater maintenance project.

5. **FINANCIAL REPORT**

- a. **MONTHLY FINANCIAL REPORT – January 2022** Carlson summarized the monthly financial report for the Board and recommended NMAP check be held until receipt and approval of final closeout docs for NMAP project. **Motion 22-02-3** by Homuth second by Degree to approve January paper and electronic checks, and financial report subject to audit and review and approval by Treasurer Homuth, with the recommended check(s) held pending review and approvals discussed above. Motion carried unanimously by roll call.

6. **OLD BUSINESS**

- a. CWH/ HR Update- Carlson updated Managers on increasing costs for chemical feed, no system clogs/ pump faults this month.
- b. Watkins Parcel Sale Consideration- Staff briefed Board on new offer. Motion by Homuth second by Cole to table sale or further solar development of the Watkins parcels. **Motion 22-02-4** carried unanimously by roll call.
- c. CAC Roles Letter – Managers reviewed the CAC Roles Draft letter. With minor edits, the managers directed staff to send the letter to the CAC. Motion by Homuth second by Cole to complete directed edits and adopt / send the letter. **Motion 22-02-5** carried unanimously by roll call.
- d. CAC Policy Update- Board reviewed proposed changes. Board approved of current changes and directed to work on the section about Cost Share next.
- e. Annual Plan of Work- the Board reviewed the final staff recommendations on the annual work plan with prior Manager input and CAC input. Staff has a call with Stearns SWCD set up to discuss. Motion by Cole second by Homuth to accept the annual plan of work. **Motion 22-02-6** carried unanimously by roll call.
- f. Maintenance Report- DRAFT- Carlson went over the Draft Inspection and Maintenance report and findings. Staff added a summary of previous maintenance to the report as well as inspection findings. Previous years were helpful in summarizing inspection findings but not maintenance history. Staff has planned to add to the final report summarizing this coming year's work project maps / schematics/ drawings and more photos. Managers directed staff to finalize report.
- g. 1W1P Update. Managers heard update from staff on 1W1P. A memo on Meeker County/ Meeker SWCD representation was approved by resolution. Motion by Uecker second by Homuth to adopt resolution 01-2022 to accept the representation outlined in the staff memo. **Motion 22-02-7** carried unanimously by roll call.

7. **NEW BUSINESS**

8. **OTHER BUSINESS**

- a. AIS Virtual meeting- Managers heard update on planned AIS virtual meeting.
- b. Managers vote on officers- Motion by Uecker second by Degree to adopt the current slate of officers with Cole taking over from Degree as secretary. **Motion 22-02-8 carried unanimously by roll call.**
- c. Wandering Ponds- in addition to presenting the proposal from the contractor for this year's maintenance, staff updated the managers on a nitrogen exceedance. Staff will be brining a quote for system updates to the March meeting.

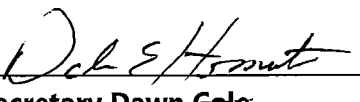
9. **MANAGER REPORTS**

None.

10. **ADJOURNMENT**

Motion by Homuth to adjourn. **Chair Schiefelbein adjourned the meeting at 8:25 pm.** The next meeting of the CRWD board will be held March 16, 2022 at 6:00 PM via teleconference.

  
Chair Robert Schiefelbein

  
Secretary Dawn Cole  
Dale Homuth

