

**OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
REGULAR BOARD OF MANAGERS MEETING
JANUARY 20, 2021 – 6:00 PM
VIA TELECONFERENCE**

1. **CALL TO ORDER** at 6:09pm

Managers in attendance: In Person: Robert Schiefelbein, Chris Uecker. Teleconference: Paul DeGree, Dale Homuth, Dawn Cole. Staff in attendance: Rebecca Carlson (in person) and Merle Anderson (teleconference).

2. **ADOPT AGENDA** Motion by Degree, second by UECKER to adopt the agenda as edited. **Motion 21-01-1 carried unanimously by roll call of each Board Member.**

3. **PRESENTATIONS**

Administrator Carlson provided an update to the Board on the Control Panel Issues/ Sewage Backup.

- Staff working with contractor to address capacitor issues with Brian reporting inadequate response from Tony at Peterson Controls.
- Odor Issue: Staff received another odor complaint, correspondence is included in packet.
- There is still work to be done on providing adequate visual alarms, and making sure the remote communications are functioning well.

Motion by Uecker, second by Homuth to approve staff to work with Attorney Holtman on a letter stating the position and needs of project going forward. **Motion 21-01-2 carried unanimously by roll call of each Board Member.**

4. **CONSENT AGENDA**

- a. DECEMBER 2020 REGULAR meeting minutes
- b. Correspondence

Motion by Uecker, second by Cole to approve the consent agenda. **Motion 21-01-3 carried unanimously by roll call of each Board Member.**

5. **MONTHLY FINANCIAL REPORT**

a. **Monthly Report**

Carlson reviewed the checks and expenditures for month. Motion by Degree, second by Uecker to approve financial report subject to audit and pay bills. **Motion 21-01-4 carried unanimously by roll call of each Board Member.**

6. **OLD BUSINESS**

- a. **Targeted Fertilizer Expansion:** Motion by Homuth, second by Degree to approve up to \$2,000 in staff time to complete a memo to quantify and scope out benefits and cost of adding ag lime application to the program. **Motion 21-01-5 carried unanimously by roll call of each Board Member.**

- b. **Manager Plan of Work:** Carlson provided a summary of the previous Manager Plan for work for 2020, made recommendations and received feedback from managers for 2021. Carlson will provide a draft plan of work reflecting the feedback provided prior to next Board meeting. Expected for finalization in March.
- c. **Meeker County Parcel Request:** Advisor Anderson updated board on county/ city position requirements regarding correspondence from a solar provider interested in leasing the Meeker County Parcel near Watkins. Board directed staff to continue to check with City of Watkins and County to determine their position prior to contacting the party for more details.

7. NEW BUSINESS

- a. **Wandering Ponds Parcel:** The parcel is now owned by the State of MN. Dale Homuth will provide contact info to Advisor Anderson to move forward with securing access.
- b. **Delinquent Account:** Board provided feedback about securing delinquent account.

8. OTHER BUSINESS

Administrator Carlson gave updates on several items:

- Maija Lampert will be putting her volunteer hours to CRWD for her academic requirements.
- The HOA wishes to formalize access agreement to the Grass Lake Dam. This will be on the March agenda.

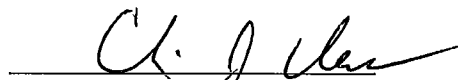
9. MANAGERS REPORTS

Mgr. Uecker gave feedback on permanent easements and the subsequent sale of the land. Board members agreed and this will be considered going forward.

10. ADJOURNMENT

Motion 21-01-6 to adjourn by Homuth, second by Cole. Chair Schiefelbein adjourned the meeting at 8:06 pm.


Chair Robert Schiefelbein


Secretary Pro Tem Chris Uecker