Agenda- Regular Board of Managers Meeting
June 17, 2026 – 6:00 PM

1. CALL TO ORDER
2. ADOPT AGENDA
3. PRESENTATIONS
    a. Audit Presentation
    b. Nitrogen Mitigation System Discussion with Lucas from Septic Check
    c. Wandering Ponds Discussion
4. CONSENT AGENDA
    a. Correspondence
    b. Staff Notes
    c. May 2026 Meeting Minutes
5. MONTHLY FINANCAL REPORT
    a. Monthly Report–May 2026
6. OLD BUSINESS
    a. Swartout Seining and Access
    b. Kingston Wetland Treatment System Maintenance
    c. Clear Lake North
7. NEW BUSINESS
    a. Policy Book Updates
    b. Septic System On-Line Payment
    c. Web Site
8. OTHER BUSINESS
    a. CAC Meeting
    b. Approve Annual Report
    c. New Manager- Stearns County
9. MANAGER REPORTS
10. ADJOURNMENT

<u>Upcoming:</u>
Regular Board Meeting July 15, 2026
CAC Meeting August 13,2026
Regular Board Meeting August 19, 2026

UNOFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
REGULAR BOARD OF MANAGERS MEETING
June 17, 2026 – 6:00 PM

1. CALL TO ORDER at 6:05 pm (due to an issue with the wifi modem)
   Managers in attendance: Robert Schiefelbein, Chris Uecker, Dale Homuth, Brian Tommerdahl, Linda Strom-Duesbury. Guests via zoom: Greg Bartley- CAC Lake Marie, Bruce Hall- CAC Chair, Clear Lake, Greg Burkhardt- Carlson Accounting to present audit 6:15- 6:45, Lucas Caldwell- Septic Check to discuss Nitrogen Mitigation System 7:05-7:30 Staff in attendance: Rebecca Carlson

2. ADOPT AGENDA Motion by Homuth second by Uecker to adopt the agenda as edited. *Motion 26-6-1 carried with all in favor.*

3. PRESENTATIONS
   Audit: Greg Burkhardt presented the findings of the audit to the board and staff noting the final report will be out soon and the numbers won't change from what is presented at the Board Meeting. Motion by Homuth second by Uecker to accept the findings of the Audit Report *Motion 26-6-2 carried with all in favor.*

   Nitrogen Mitigation System: Lucas Caldwell from Septic Check updated the Board of Managers on status of ongoing work with the nitrogen mitigation system to identify the cause of some blowers faulting and the steps taken to identify the cause of the issue and solutions. Mr. Caldwell determined the control panels are the cause of the issue. While he has been working with the control panel supplier, that has not yielded a solution. In the interim, he has been running the blowers continuously instead of on the timers to avoid the fault condition and this has brought the system back into compliance. Blowers running continuously will increase operational costs by requiring additional chemical and electrical bills will be higher. Board directed Septic Check to continue work with the control panel supplier to resolve the issue and report back in July.

   Wandering Ponds: Bernie Miller provided communication during the meeting via text documenting his findings that adding baffles to each tank through confined space entry discussed at the May meeting would cost $1,000 per tank. He recommends this solution for the two tanks at issue. Motion by Homuth second by Uecker to proceed as recommended. *Motion 26-6-3 carried unanimously.*

4. CONSENT AGENDA
   Motion by Homuth second by Strom-Duesbury to approve the consent agenda. *Motion 26-6-4 carried unanimously.*

5. MONTHLY FINANCAL REPORT
   Staff reviewed the checks and expenditures for month. Motion by Homuth, second by Strom- Duesbury to approve financial report subject to audit and pay bills. *Motion 26-6-5 carried unanimously.*

6. OLD BUSINESS
   a. Swartout Seining and Access: Staff updated the managers on scheduling for seining in Swartout which will occur in the fall. Staff noted missing the window for spring seining

due to wet conditions at the location used to access the lake and recommended authorizing staff to work with the landowner and approve up to $2,500 to stabilize/ enhance the access pending written permission from the landowner to maintain use of the access for seining purposes. Motion by Homuth, second by Uecker to approve up to $2,500 to stabilize the access. *Motion 26-6-6 carried unanimously.*

b. Kingston Wetland Repairs- Staff updated board of managers on likely contributor to low dissolved oxygen in Clearwater River as beaver dam obstructions in the wetland. Chair Schiefelbein met with a contractor who can make the required repairs. Motion by Uecker, second by Homuth to approve up to $3,000 for the repairs. *Motion 26-6-7 carried unanimously.*

c. Clear Lake North- Staff had calls with Geislinger and DNR on readiness for construction to begin in the fall.

7. NEW BUSINESS
    a. Policy Book Updates- Staff updated the board on policy book updates
    b. Septic System On-Line Payment- Staff presented the option for online payment for septic system users. Board provided verbal direction to proceed with offering online payment option.
    c. Web Site Update- staff provided update on vendor identified to perform transition of CRWD Web Site from discontinued Weebly to WIX and adding the required accessibility features.

8. OTHER BUSINESS
    a. CAC Meeting- CAC Chair Hall updated the managers on the CAC meeting held the prior Thursday.
    b. Approve Annual Report- motion by Homuth second by Uecker to approve the Annual Report and submit it to BWSR. *Motion 26-6-8 passed unanimously.*
    c. New Manager- As Treasurer Homuth has reached the end of this term limit, a new manager will be appointed for Stearns County.

9. MANAGERS REPORTS- None.

10. ADJOURNMENT: Motion by Strom-Duesbury to adjourn the meeting, Chair Schiefelbein adjourned the meeting at 8:18 pm.

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Chair Robert Schiefelbein Secretary Brian Tommerdahl