OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
July 17, 2024 – 6:00 PM

1. **CALL TO ORDER**
   A regular meeting of the Clearwater River Watershed District was called to order at 6:02 PM, Wednesday, July 17, 2024 by Bob Schiefelbein.

   Attendees:
   Board: Schiefelbein, Uecker, Homuth, Tommerdahl (via zoom)
   Staff: Carlson (zoom), Weston, Leff
   CAC: Greg Bartley
   Others: John Hoppe, Clearwater Lake Property Owners Assoc.

2. **ADOPT AGENDA**

   Motion by Homuth second by Uecker to approve the agenda as amended.
   Motion 24-7-1*: carried unanimously via roll call.*

3. **PRESENTATIONS**

4. **CONSENT AGENDA**

   a. Staff Notes
   b. Correspondence
   c. June 2024 Meeting Minutes

   Motion by Homuth, second by Uecker to approve the consent agenda, ***Motion 24-07-2*** *carried unanimously by roll call.*

5. **MONTHLY FINANCIAL REPORT**
   Monthly Report- June 2024

   Motion by Homuth, second by Uecker to pay bills and approve financial report subject to audit. ***Motion 24-07-3*** *carried unanimously by roll call.*

6. **OLD BUSINESS**

   a. 6:30pm Tour of Clearwater Harbor/ Hidden River Sanitary Sewer System—OFF SITE --the managers, along with any meeting attendees will travel to the Clearwater Harbor/ Hidden River Sanitary Sewer District to tour the facility. The address is 14687 Hidden River Drive in South Haven, MN. Managers Schiefelbein Homuth and Uecker, staff and guests departed the District office at

6:11 pm for the Clearwater Harbor Hidden River Waste Water Treatment System Tour. A sign was placed on the door with instructions to attend, and the Zoom meeting was manned to direct attendees. Managers returned at 7:35pm.

b. Hidden River Lift Station Pump Replacement: Staff reviewed alternatives for the Hidden River Lift Station pump replacement. Motion by Homuth, Second by Uecker to approve senses related to purchase of the required guide rails and accessories to retrofit the pump station with pumps consistent with those used in the remainder of the system as recommended by the operator and Tri State. This material will be kept on-hand and installed in the event of a pump breakdown. Replacement pumps can then be rented from Tri-State until new pumps can be secured. ***Motion 24-07-4*** *carried unanimously by roll call.*

   The managers further requested an update on the frequency of generator service.

c. Cost Share Request – Stearns County. Chair Schiefelbein recounted his conversation with Stearns SWCD regarding funding sources for this project. Manager Homuth moved to provide $2,000 of funding to support the project from special projects (General Fund). Second by Uecker. ***Motion 24-07-5*** *carried unanimously by roll call.*

d. Carp Management Update: Staff updated the Managers on Carp Box Netting.
e. Tour Report: Staff reviewed tour outcome, Managers Uecker and Homuth and CAC member Bartley provided feedback.

7. NEW BUSINESS

a. Budget 2025: Managers reviewed the 2025 budget data memo prepared to support the budgeting process. Motion by Homuth, second by Uecker to hold the public hearing on the budget August 21, 2024 at 6pm concurrent with Monthly Meeting with one potential change: Staff is to double check with Bog Funds to determine if they would be willing to go to a bi-annual assessment to save county fees and verify the CAC has no further comments. Whichever option they choose will go in the final budget. ***Motion 24-07-6*** *carried unanimously by roll call.*
b. CWF Applications- Due Aug 22. Board direction to investigate projects and prepare a grant if warranted.

8. OTHER BUSINESS

a. Clear Lake CWF grant extension meeting scheduled for Monday July 22 with BWSR and USFWS
b. MAWD Resolutions due at the August meeting.

9. MANAGERS REPORTS

10. ADJOURNMENT

Motion by Homuth to adjourn. Chair Schiefelbein adjourned the meeting at 8:55 pm.

Chair Robert Schiefelbein

Secretary Dawn Cole