OFFICIAL MINUTES
CLEARWATER RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
June 26, 2024 – 6:00 PM

1. **CALL TO ORDER**

   A regular meeting of the Clearwater River Watershed District was called to order at 6:04 PM, Wednesday, June 26, 2024 by Bob Schiefelbein.

   Attendees:
   Board: Schiefelbein, Uecker, Cole, Homuth
   Staff: Carlson
   CAC: Bruce Hall, Rose Thelen, Bill Langenbacher, Greg Bartley

2. **ADOPT AGENDA**

   Motion by Uecker second by Homuth to approve the agenda as amended.
   Motion 24-6-1*: carried unanimously*.

3. **PRESENTATIONS**

4. **CONSENT AGENDA**
   a. Staff Notes
   b. Correspondence
   c. May 2024 Meeting Minutes
   d. Hydrology, Pleasant Lake low gate closed,
   e. Tour headcount

   Motion by Homuth, second by Cole to approve the consent agenda, ***Motion 24-06-2*** *carried unanimously*.

5. **MONTHLY FINANCIAL REPORT**

   Monthly Report- May 2024
   Motion by Homuth, second by Cole to pay bills and approve financial report subject to audit. ***Motion 24-06-3*** *carried unanimously*.

6. **OLD BUSINESS**
   a. Clear Lake update- Bruce Hall and staff updated the Board on the progress at the Clear Lake Project including a zoom conference with USFWS and DNR. Mr. Hall will be working to complete a Legacy Grant application for the wetland restoration portion of the project. Staff was directed to support that work.
   b. Carp Management Update- Staff provided an update on the Carp Box Netting work approved in April. The box nets are set and baiting will begin next week. Migration monitoring is complete and a report will be provided. Board directed staff to obtain video of the netting and Manager Homuth can support that effort.
   c. Communications Update- Staff shared memo by Intern Emma and updates on improved engagement on social media.

d. File retention update- staff updated board on Intern Emma's progress on file scanning and retention.

7. NEW BUSINESS

a. Stearns County Cost Share Request Staff shared a request by Stearns County to fund $21,748.50 in funds for a WASCOB project in the District. Board cited their general practice of providing 1-5% (generally $1,000-$2,500) cost share to support landowners who cannot fully cover the cost share for projects in high priority areas that wouldn't otherwise proceed. Staff compared the project location to the Districts priority areas, it does not fall into a high priority site. Board requested more information and a call from SWCD staff to Chair Schiefelbein and will consider what, if any funding can be provided after receiving more information.

8. OTHER BUSINESS

a. Tour headcount – Staff updated the Board on food plans and headcount for Saturday's tour. Manager Homuth and either Manager Uecker or Manager Schiefelbein will attend to avoid having a quorum yet still provide access to board members.

b. Septic System Repairs- Staff provided an update on septic maintenance and operation and proposed future tour of the system with the operator Lucas from Septic Check to be set for during the July Board meeting. Motion by Uecker second by Homuth to authorize staff to authorize repairs to the blower and battery backup for prices quoted. ***Motion 24-06-4*** *carried unanimously.*

c. Office Signage- Staff provided cost and vendor information for the door signate referenced. Motion by Uecker second by Homuth to authorize staff to proceed with signage costs up to $500. ***Motion 24-06-5*** *carried unanimously.*

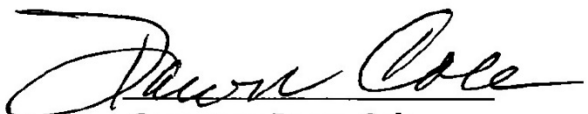
9. MANAGERS REPORTS

a. Manager Uecker asked about beaver dams and progress of the beaver trapper. Staff took direction on dealing with beaver dam downstream on Swartout Iron Enhanced Sand Filter.

10. ADJOURNMENT

Motion by Homuth to adjourn. Chair Schiefelbein adjourned the meeting at 7:40 pm.

Chair Robert Schiefelbein



Secretary Dawn Cole