

Strategic Planning Workshop

Meeting Minutes

April 24th, 2013 – 3:38pm – 6:08pm

Triple R Grill and Bar, Kimball, MN

Meeting called to order at 3:38pm. Managers in attendance were: Jerry Risberg, Mark Kampa, and Robert Schiefelbein. Absent was Manager Mary Ellen Wells. Also in attendance were Jeff Golden, Cole Loewen, Engineers Norm Wenck and Rebecca Kluckhohn, Assistant Administrator Dennis Loewen, and Administrator Merle Anderson.

Those in attendance briefly reviewed the 2012 Strategic Planning Workshop Minutes.

Manager Mary Ellen Wells entered the meeting at 3:47pm.

Those in attendance held discussion/brainstorming on priorities for District long-term plans. Several initial categories were listed by the group. These were:

- Internal Load Management
 - Hypolimnetic Withdrawal
 - Aeration
 - Alum
 - Rough Fish
 - Other
- Rough Fish Management
- Agricultural Runoff Management
- Urban Runoff Management
- Shoreland Management
- Groundwater Management
 - Hypolimnetic Withdrawal
- Aquatic Invasive Species (AIS)
- Partnerships
 - SWCDs, Counties, State, Federal, Ducks Unlimited, Upper Miss., Civic Groups
- Education/Public Relations
 - Facebook, Other Social Media, Schools, Lake Associations / Funding
- Revenue Sources/Funding
 - Management Units, District-Wide
- Expanding Targeted Fertilizer Program District-wide
 - Potential Revenue Source (export program and expertise to other groups)
- Conservation Drainage
 - Assessment
 - Management
 - Work with Drainage Authorities
- Zoning/Rules
- Legislative Outreach

- Wastewater Management in low-lying areas

After this open session, the list above was condensed into eight general categories for prioritization, as listed below:

1. Agricultural Best Management Practices (BMPs) (1)
2. Lake Internal Source Management (5)
3. Rough Fish Management (2)
4. Shoreland Management (3)
 - Septic
 - Buffers
 - Sediment Control
5. Groundwater (8)
 - Assessment
 - Management
6. AIS (4)
7. Education/Public Relations (6)
 - Legislative Outreach
8. Urban BMPs (7)

(Note: Numbers in () denote prioritization through analysis mentioned below)

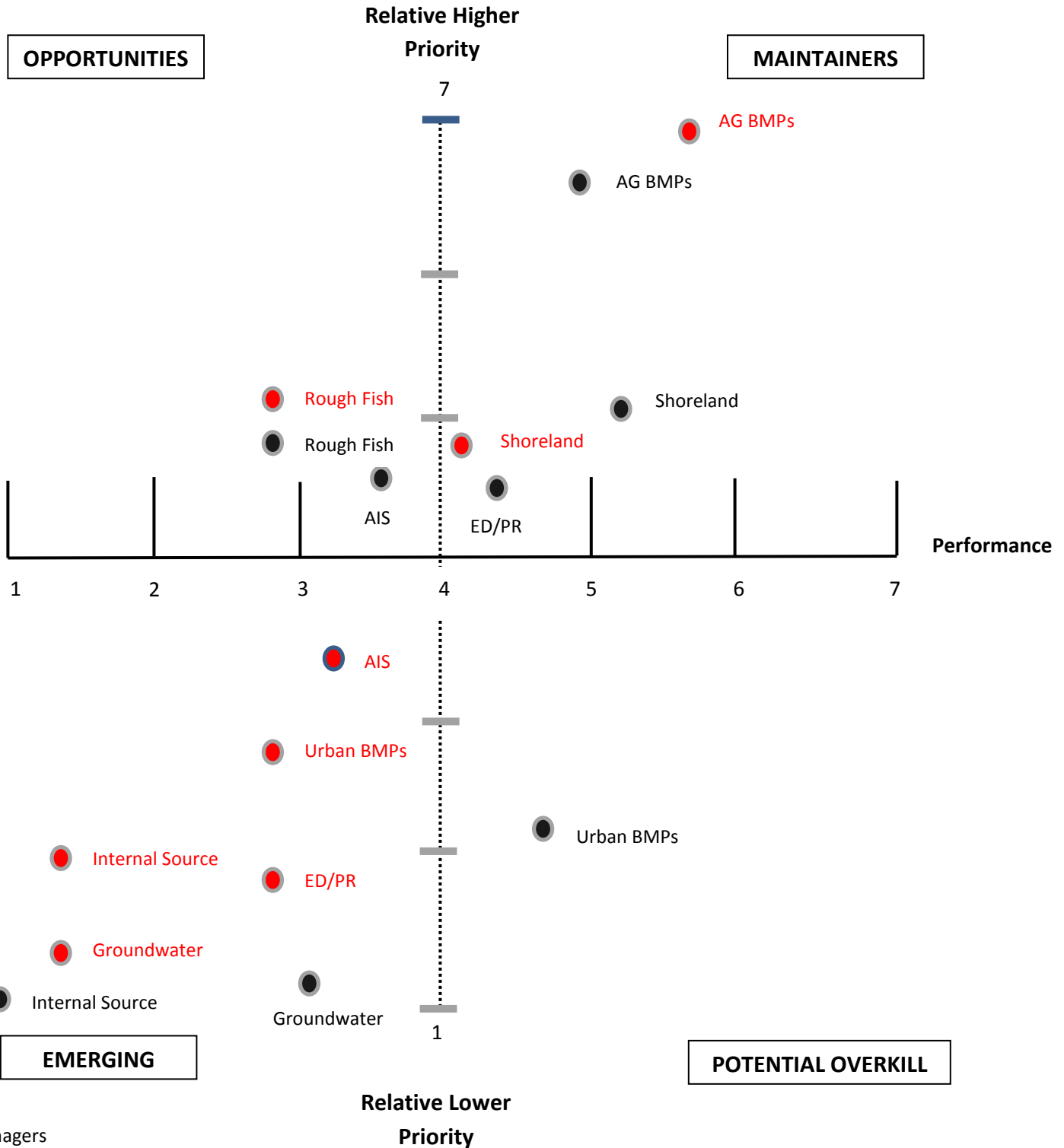
Once those in attendance agreed on this list, a paired-weighted, priority-performance analysis was performed, taking the input of the managers to determine what major issues were the most important, and how the District's performance has been on these issues. During the calculation of the results of the analysis, Managers held a general discussion on roles of Managers and Staff. Several points from that discussion are noted below:

- After the Board makes a decision, Board should be unified, even if a manager disagrees with the decision, and voted as such. A manager can explain why they voted against a decision, but should reiterate that since the decision was made, he/she supports the Board's decision. Managers in attendance concurred.
- The Board should be focused on governance. Managers should establish policy, give direction, and ensure staff is carrying out the same. Managers should not engage in activities that would normally be covered by District staff unless requested by staff and agreed upon by the Board, or by Board direction. Managers in attendance concurred.
- A Board tends to make better decisions than an individual. Managers in attendance concurred.
- Board needs to remain focused on the whole District.

Discussion resumed on District priorities once paired-weighted calculations were complete. Results are listed below.

Clearwater River Watershed District

STRATEGIES PAIRED WEIGHTING ANALYSIS RESULTS



Managers

#	Priority	Priority (0-6)	Performance (1-7)
1	Agricultural BMPs	6.2	5
2	Rough Fish Management	3.8	2.8
3	Shoreland Management	4.8	5.3
4	AIS	4.5	3.8
5	Lake Internal Source Management	.5	1
6	Education/Public Relations	4.5	4.5
7	Urban BMPs	2.3	4.3
8	Groundwater	1	3.5

Staff and Others in Attendance

#	Priority	Priority (0-6)	Performance (1-7)
1	Agricultural BMPs	6.5	5.7
2	Rough Fish Management	5	2.8
3	Shoreland Management	4.7	4.2
4	AIS	3.5	3.3
5	Lake Internal Source Management	2.0	1.2
6	Education/Public Relations	2.0	2.8
7	Urban BMPs	2.8	2.7
8	Groundwater	1.3	1.3

After explanation of how the analysis works, and how the scores chart out, discussion moved into making basic Plans of Action (POA) for each of the top five priorities. Discussion results are listed below.

POA - Agricultural BMPs:

1. Targeted Fertilizer – finish grant, hand over to co-ops. SCORE: A
2. Soil Erosion – work with SWCDs, partnering. SCORE: B
3. Surface Drainage – work with counties. SCORE: C
4. Watkins Stormwater. SCORE: B

A = District is committed
 B = If opportunity occurs, pursue first
 C = As District is able to address

POA - Rough Fish Management:

1. Removal from Lakes. SCORE A
2. Maintenance of existing Rough Fish Barriers. SCORE: A

POA - Shoreland Management:

1. Education/Public Relations. SCORE: B
2. Work with Lake Associations. SCORE: B
3. Continue partnership with Conservation Corps of Minnesota. SCORE: A

POA - AIS:

1. Support Lake Associations in treatment of AIS and in prevention methods. SCORE: A

2. Support increasing treatment of infested areas in a lake by MN Dept. or Natural Resources. SCORE: C

POA - Lake Internal Source Management:

1. Feasibility study of each lake to: gather information, determine appropriate methods, cost-benefits, etc. SCORE: B
 - a. Three existing ideas for internal source management are: Aeration, Hypolimnetic Withdrawal, and Vegetative Management.
 - b. Mentioned interest at Department of Agriculture with using Hypolimnetic Withdrawal as an irrigation source.

Board held no discussion on remaining agenda items.

Motion #SW13-04-01: Motion Kampa, seconded by Risberg, to adjourn the meeting. **All Managers voted aye.** Meeting adjourned at 6:08 pm.

Chairman, Bob Schiefelbein

Secretary, Mark Kampa